



101 E. Allen Street, P.O. Box 305  
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# AUTOMATIC TRANSFER AUTHORIZATION

Account Owner:

New       Update       Cancel

**Account Number**

Date of Request:

Processed by:

**I authorize the Credit Union to transfer funds from my account(s) as follows:**

Frequency       Monthly       Semi-Monthly       Bi-Weekly       Weekly       Day(s)/Date(s)

Amount:      From Account No:

Amount:      To:  Savings/Share       Checking/Draft       Loan      Acct. No./Suffix:

Amount:      To:  Savings/Share       Checking/Draft       Loan      Acct. No./Suffix:

Amount:      To:  Savings/Share       Checking/Draft       Loan      Acct. No./Suffix:

I understand it is my responsibility to maintain a balance in my account to enable the transfer to be made on the specified date. If there are not sufficient funds in the account on the transfer date, available funds will be used to make a partial transfer in any order determined by the Credit Union. The transfers will continue until I notify the Credit Union in writing to cancel or update the transfer or if the Credit Union notifies me the transfer will be discontinued. The Credit Union must receive the written request for cancellation seven (7) business days prior to the transfer.

X      X  
Signature      Date      Signature      Date